

NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

NETWORK ADMINISTRATOR 2



SALARY RANGE: \$74,251.79 - \$105,891.38 (P29)

WORKWEEK: NL (35 hour workweek)

POSTING PERIOD FROM: June 10, 2016

TO: June 24, 2016

OPEN TO: ☐ Unit Scope: ☐ Division Wide
☐ Department Wide (open to Treasury employees)
☒ State Wide (all Departments/State employees)

DIVISION/LOCATION:
Division of Revenue and Enterprise Services
Solution Delivery
50 West State Street, 4th Floor
Trenton, NJ 08625

JOB DESCRIPTION:

Under direction, develops customized stock images for PC deployment specific to Treasury divisions and provides maintenance of these images as division needs change; plans upgrades, capacity and communication requirements (software updates, migration of network services, and patches operating systems); supervises maintenance of centralized, decentralized and remote network services; coordinates with other governmental agencies to ensure optimal use of the network topology, WAN, and wiring infrastructure; leads team during implementation process of required modifications; directs network security processes, modifies and troubleshoots network operation systems and applications; coordinates, cooperates and communicates with software support teams; does other related duties.

REQUIREMENTS: Open to full-time STATE employees who have permanent status in the Network Administrator 1 title or full-time STATE employees who have permanent status in a competitive title and who meet the requirements listed below:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree which must include a minimum of eighteen (18) semester hour credits in mathematics, and/or computer science. Applicant submissions must include a copy of their transcript confirming possession of credit requirements as indicated.

EXPERIENCE: Four (4) years of experience in the development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), and/or Wide Area Networks (WAN) environments.

NOTE: Applicants who do not possess the Bachelor's degree but possess the 18 semester hour credits may substitute additional experience as indicated below on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: Evidence of formal training in Computer Science/Information Technology received at an accredited institution may be submitted with your application for evaluation by the Civil Service Commission for possible credit. These training courses will be examined to see how they compare, both in hours/content, to college courses to which they equate, sixteen (16) training hours being equal to one (1) college credit. In-house training courses will not be accepted as meeting the criteria; thus, they will not be evaluated.

If you qualify and are interested, please submit your resume, cover letter, transcript(s) and Application for Employment, by email only. All submissions must be received by 5:00 pm (close of business) on the last day of the posting period.

Department of the Treasury
Division of Administration/Human Resources
Employment Recruiter
Email address: EmploymentRecruiter@treas.nj.gov
(subject line: Network Admin. 2)

To obtain an Application for Employment, go to: <http://www.nj.gov/treasury/administration/pdf/hr-application.doc>. Your application *must* be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include (3) business references on your application.

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT. Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

JOB POSTING AUTHORIZED BY:


Douglas J. Lanni, Human Resources Officer

The State of New Jersey is an Equal Opportunity Employer